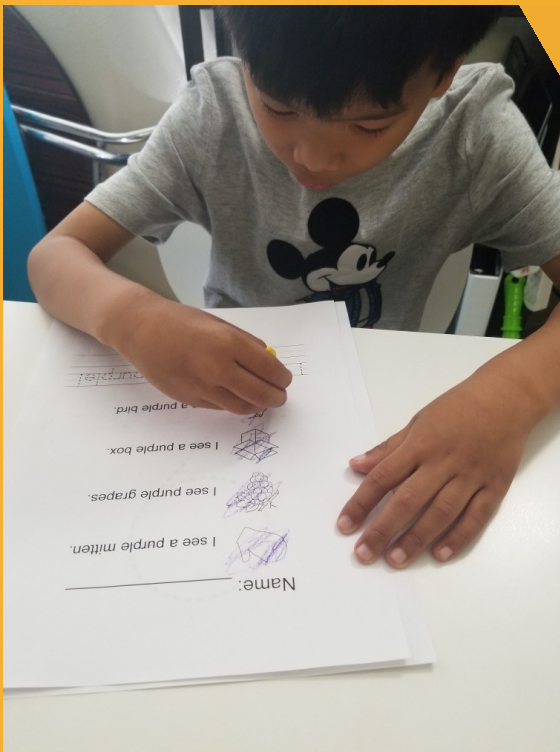




# RIALTO

Unified School District



## BOARD OF EDUCATION

Agenda, May 6, 2020

***“Bridging Futures  
Through Innovation”***

# MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectation for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of universal diversity

## **RUSD Board of Education**

Mrs. Nancy G. O'Kelley, President

Ms. Dina Walker, Vice President

Mr. Joseph Martinez, Clerk

Mr. Joseph Ayala, Member

Mr. Edgar Montes, Member

Avionc' Douglas, Student Member

## **RUSD Superintendent**

Dr. Cuauhtémoc Avila



## **Cover Picture**

Nothing can stop **Nelson H. Oo** from continuing his education. The Werner Elementary School first-grade student continues learning and building skills by keeping a Distance Learning routine each day. He loves music, technology, math, and reading. He uses Google Meet to keep working on his speech therapy and other assignments. Keep excelling, Nelson!

**RIALTO UNIFIED SCHOOL DISTRICT**  
Dr. John R. Kazalunas Education Center  
182 East Walnut Avenue  
Rialto, California

**NANCY G. O'KELLEY**  
President

**JOSEPH W. MARTINEZ**  
Clerk

**EDGAR MONTES**  
Member



**DINA WALKER**  
Vice President

**JOSEPH AYALA**  
Member

**AVIONC' DOUGLAS**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

## **IMPORTANT PUBLIC NOTICE**

**The Board Meeting of May 6, 2020 will be held TELEPHONICALLY and available to the public via streamlined-audio only.**

**For those that wish to participate in the meeting and/or make public comments,  
Please follow the steps set forth below:**

- **To access the Board Meeting via live stream, go to “Our Board”, scroll down to “Board Meeting Videos” and click play.**
- **The agenda may be accessed on our website by also going to “Our Board” and scrolling down to “Agendas and Minutes”.**
- **Although not required, for those who wish to make a public comment at this meeting, please email your comments to Martha Degortari, Executive Administrative Agent, at [mdegorta@rialto.k12.ca.us](mailto:mdegorta@rialto.k12.ca.us), or leave a detailed message with your comment and call back number at (909) 820-7700, ext. 2124, no later than 4:00 p.m., the day of the Board meeting.**
- **To listen to this Board meeting in Spanish, please visit our website at [www.rialto.k12.ca](http://www.rialto.k12.ca) for instructions.**



**RIALTO UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
AGENDA**

**May 6, 2020**

**Dr. John R. Kazalunas Education Center  
182 East Walnut Avenue  
Rialto, California**

**Board Members:**

**Nancy G. O'Kelley, President  
Dina Walker, Vice-President  
Joseph Martinez, Clerk  
Joseph Ayala, Member  
Edgar Montes, Member  
Avionc' Douglas, Student Board Member**

**Superintendent:**

**Cuauhtémoc Avila, Ed.D.**

**Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.**

**Pages**

**A. OPENING**

**A.1 CALL TO ORDER - 6:30 p.m.**

**A.2 OPEN SESSION**

**A.2.1 Comments on Closed Session Agenda Items**

**Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.**

**A.3 CLOSED SESSION**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

**Vote by Board Members to move into Closed Session.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

Time: \_\_\_\_\_

**A.3.1 PUBLIC EMPLOYEE  
EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/REASSIG  
NMENT OF EMPLOYEES (GOVERNMENT CODE SECTION  
54957)**

**A.3.2 STUDENT EXPULSIONS/REINSTATEMENTS/EXPULSION  
ENROLLMENTS**

**A.3.3 CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Ed.D. Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

**A.4 ADJOURNMENT OF CLOSED SESSION**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adjourn out of Closed Session.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

Time: \_\_\_\_\_

**A.5 OPEN SESSION RECONVENED 7:00 p.m.**

**A.6 PLEDGE OF ALLEGIANCE**

**A.7 REPORT OUT OF CLOSED SESSION**

**A.8 ADOPTION OF AGENDA**

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

**Vote by Board Members to adopt the agenda.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

**B. PRESENTATIONS - None**

**C. COMMENTS**

**C.1 PUBLIC COMMENTS FROM THE FLOOR**

At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

**C.2 PUBLIC COMMENTS ON AGENDA ITEMS**

Any person wishing to speak on any item on the Agenda will be granted three minutes.

**C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS**

Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).

**C.4 COMMENTS FROM THE SUPERINTENDENT**

**C.5 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

**D. PUBLIC HEARING - None**

**E. CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

**Vote by Board Members to approve Consent Calendar Items.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

**E.1 MINUTES**

**E.1.1 MINUTES - REGULAR BOARD OF EDUCATION MEETING OF APRIL 22, 2020.**

11

Approve the minutes of the Regular Board of Education meeting, held on April 22, 2020.

<b>E.2</b>	<b>GENERAL FUNCTIONS CONSENT ITEMS</b>	
<b>E.2.1</b>	<b>FIRST READING OF BOARD POLICY 6157 (a-c); DISTANCE LEARNING</b>	<b>21</b>
<b>E.2.2</b>	<b>FIRST READING OF BOARD POLICY 4113.5, 4213.5, AND 4313.5(a-c); WORKING REMOTELY</b>	<b>24</b>
<b>E.3</b>	<b>INSTRUCTION CONSENT ITEMS - None</b>	
<b>E.4</b>	<b>BUSINESS AND FINANCIAL CONSENT ITEMS</b>	
<b>E.4.1</b>	<b>WARRANT ORDER LISTING AND PURCHASE ORDER LISTING</b>	
	Approve Warrant Listing Register and Purchase Order Listing for all funds from April 3, 2020 through April 16, 2020. Sent under separate cover to Board Members. A copy for public review is available on our District website.	
<b>E.4.2</b>	<b>ACCEPTANCE OF BUILDING ASSESTS, REDUCING RISKS (BARR), NETWORK FOR SCHOOL IMPROVEMENT (NSI) GRANT – CARTER HS</b>	<b>27</b>
	Accept the Building Assets, Reducing Risks (BARR) Services and Network for School Improvement (NSI) support grant for Carter High School, effective May 7, 2020 – June 30, 2024, at no cost to the District.	
<b>E.4.3</b>	<b>DATA PRIVACY AGREEMENTS FOR THIRD PARTY APPLICATIONS</b>	<b>28</b>
	Approve the Data Privacy Agreements for programs/applications, at no cost to the District.	



**E.4.4 MEMORANDUM OF UNDERSTANDING (MOU) WITH RIVERSIDE COUNTY OFFICE OF EDUCATION FOR PRESENTER SERVICES FOR THE MATHEMATICAL REASONING WITH CONNECTIONS (MRWC) SECOND YEAR AND BEYOND TRAINING 29**

Approve the memorandum of understanding (MOU) with Riverside County Office of Education for presenter services for the Mathematical Reasoning with Connections (MRWC) Second Year and Beyond Training and allow the District to be reimbursed for substitute teacher cost not-to-exceed \$1,600.00, effective for the 2019-2020 school year, at no cost to the District.

**E.4.5 MEMORANDUM OF UNDERSTANDING (MOU) WITH LA SIERRA UNIVERSITY – RIALTO HIGH SCHOOL LAW ENFORCEMENT DUAL CREDIT 30**

Approve the memorandum of understanding (MOU) between La Sierra University and Rialto Unified School District (Rialto High School) for students in the Law Enforcement Academy with instructor Mr. Robert Carroll to receive Dual Credit at La Sierra University's Criminal Justice program at no cost, effective May 7, 2020 through August 15, 2020. This agreement may be renewed by the mutual written consent of both parties, at no cost to the District.

**E.4.6 AGREEMENT WITH AM-TECH INSPECTION SERVICES, LLC FOR INSPECTION SERVICES OF THE THREE (3) NEW MODULAR CLASSROOMS AT CASEY ELEMENTARY 31**

Approve the agreement with AM-TECH Inspection Services, LLC for In-Plant Inspection services for the three (3) new modular classrooms at Casey Elementary School, from May 7, 2020 through December 31, 2020, at a cost of \$8,400.00, to be paid from Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

**E.4.7      AGREEMENT WITH KRAZAN & ASSOCIATES, INC. FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES FOR THE THREE (3) NEW MODULAR CLASSROOMS AT CASEY ELEMENTARY** **32**

Approve the agreement with Krazan & Associates, Inc. for In-Plant Materials Testing and Special Inspection Services for the three new modular classrooms at Casey Elementary School, from May 7, 2020 through December 31, 2020, at a cost of \$8,225.00, to be paid from Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

**E.4.8      AGREEMENT WITH BIDDLE CONSULTING GROUP, INC.** **33**

Ratify the annual subscription license with Biddle Consulting Group, Inc. for the use of OPAC (Office Proficiency Assessment Certification), an online testing software, for a 12-month period from the start date, for a discounted total cost of \$4,500.00, which may be renewed for subsequent 12-month periods and allow Personnel Services to administer an unlimited number of online tests, April 1, 2020 through March 30, 2021, at a cost of \$4,500.00 to be paid from the General Fund.

**E.5      FACILITIES PLANNING CONSENT ITEMS - None**

**E.6      PERSONNEL SERVICES CONSENT ITEMS**

**E.6.1      APPROVE PERSONNEL REPORT NO. 1235 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES. .** **34**

F. DISCUSSION/ACTION ITEMS

- F.1 **AWARD BID NO. 19-20-014 FOR THE ADDITION OF THREE (3) MODULAR CLASSROOMS AT CASEY ELEMENTARY SCHOOL FOR THE FULL-DAY KINDERGARTEN PROGRAM**

38

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Award Bid No. 19-20-014 for the addition of three (3) modular classroom buildings and associated ADA site work at Casey Elementary School for the implementation of the Full Day Kindergarten Program to Bogh Engineering, Inc. for a total cost not-to-exceed \$1,081,000.00, and to be paid from Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

**Vote by Board Members.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

- F.2 **RESOLUTION NO. 19-20-52 SUSPENDING AND MODIFYING HIGH SCHOOL GRADUATION REQUIREMENTS FOR SENIORS SCHEDULED TO GRADUATE IN JUNE 2020**

39

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Adopt Resolution No. 19-20-52 suspending and modifying high school graduation requirements for seniors scheduled to graduate in June 2020.

**Vote by Board Members.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

**F.3 EMPLOYMENT CONTRACT FOR DR. DARREN MCDUFFIE**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

Approve the contract for employment with Dr. Darren McDuffie for service as Lead Strategic Agent: Strategics, Congruence and Social Justice. Prior to vote on this item, consistent with Government Code Section 54953, the Board President will orally report a summary of the salary/compensation provided under the contract.

**Vote by Board Members.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

**F.4 APPROVE THE RECOMMENDATIONS OF THE ADMINISTRATIVE HEARING PANEL (AHP):**

**Moved** \_\_\_\_\_

**Seconded** \_\_\_\_\_

**STIPULATED EXPULSION**

**Case Number:**

19-20-60

**Vote by Board Members.**

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

G. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on May 20, 2020, at 7:00 p.m. **telephonically and via streamlined-audio only.**

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved \_\_\_\_\_

Seconded \_\_\_\_\_

Vote by Board Members to adjourn.

\_\_\_\_\_ Nancy G. O'Kelley

\_\_\_\_\_ Dina Walker

\_\_\_\_\_ Joseph W. Martinez

\_\_\_\_\_ Joseph Ayala

\_\_\_\_\_ Edgar Montes

Time: \_\_\_\_\_

**D PUBLIC HEARING**

**D. PUBLIC HEARING**

**NONE**

**E CONSENT CALENDAR ITEMS**



**MINUTES**

**RIALTO UNIFIED SCHOOL DISTRICT**

**April 22, 2020**

**Dr. John R. Kazalunas Education Center**

**Meeting held TELEPHONICALLY and available to the public  
via streamlined-audio only**

**Board Members Present:**  
Nancy O'Kelley, President  
Dina Walker, Vice-President  
Joseph Martinez, Clerk  
Joseph Ayala, Member  
Edgar Montes, Member

**Administrators Present:**  
Cauhtémoc Avila, Ed.D., Superintendent  
Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice  
Also present was Martha Degortari, Executive Administrative Agent, and Jose Reyes, Interpreter/Translator

**Administrators Absent:**  
Mohammad Z. Islam, Associate Superintendent, Business Services  
Elizabeth Curtiss, Interim Lead Innovation Agent  
Rhea McIver Gibbs, Ed.D., Lead Personnel Agent  
Rhonda Kramer, Lead Personnel Agent

**A. OPENING**

**A.1 CALL TO ORDER - 6:30 p.m.**

The regular meeting of the Board of Education which was held telephonically and available to the public via streamlined audio only, was called to order at 6:35 p.m.

**A.2 OPEN SESSION**

**A.2.1 Comments on Closed Session Agenda Items**

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

None.

**A.3 CLOSED SESSION**

**Moved By** Member Montes

**Seconded By** Vice-President Walker

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

**Vote by Board Members to move into Closed Session.**

**Time: 6:37 p.m.**

**Approved by a Unanimous Vote**

**A.3.1 PUBLIC EMPLOYEE  
EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/REASSIGN  
MENT OF EMPLOYEES (GOVERNMENT CODE SECTION  
54957)**

**A.3.2 STUDENT EXPULSIONS/REINSTATEMENTS/EXPULSION  
ENROLLMENTS**

**A.3.3 CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Ed.D., Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

**A.3.4 REVIEW OF LIABILITY CLAIM NUMBER 19-20-08**

**A.4 ADJOURNMENT OF CLOSED SESSION**

**Moved By** Member Montes

**Seconded By** Vice-President Walker

**Vote by Board Members to adjourn out of Closed Session.**

**Time: 7:02 p.m.**

**Approved by a Unanimous Vote**

**A.5 OPEN SESSION RECONVENED - 7:00 p.m.**

Open session reconvened at 7:02 p.m.

**A.6 PLEDGE OF ALLEGIANCE**

Nancy G. O'Kelley, Board President, let the Pledge of Allegiance.

**A.7 REPORT OUT OF CLOSED SESSION**

Superintendent Dr. Avila, reported that in closed session the Board took the following action:

- The Board of Education accepted the request for an extension of the paid leave of absence for classified employee #2018120, May 2, 2020 through June 30, 2020.

**A.8 ADOPTION OF AGENDA**

Prior to adoption of the agenda, the following items were pulled from Section Ref. E 6.1, page 24 of the agenda:

PLACE ON THE 39-MONTH REEMPLOYMENT LIST

Albano-Thweatt, Suzette Instructional Assistant III – SE 04/23/2020  
Carter High School

Espinoza, Senaida Categorical Project Clerk 04/14/2020  
Casey Elementary School

Patten, Velinda Benefits/Insurance Claims Technician 05/02/2020  
Risk Management

**Moved By** Clerk Martinez

**Seconded By** Member Ayala

**Vote by Board Members to adopt the agenda as amended.**

**Approved by a Unanimous Vote**

**B. PRESENTATIONS - None**

**C. COMMENTS**

**C.1 PUBLIC COMMENTS FROM THE FLOOR**

At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Superintendent, Dr. Avila, read the following public comments which were received via email:

Tobin Brinker, Frisbie Middle School Teacher, who spoke on his own behalf, and not as a representative of any group or organization, shared some statistics that have taken place during the last 41 days since they left schools on Spring break. He gave praise to the many essential workers who continue to work. He shared that although schools are closed, teachers continue to teach and everyone is experiencing online distance learning differently. He shared some of challenges and concerns for those students struggling and lacking motivation, and the fact that each teacher is experiencing unique issues and solving them in their own way.

Mr. Brinker talked about school being different next year, because we do not know if there will be flare-ups of the disease. He suggested that the District prepare for a flexible school environment that includes some distance learning, staggered school days and other mitigation to reduce the physical number of kids on campus at one time. He suggested that these options be looked into and negotiated with the unions with consideration to struggling kids. He indicated that the District cannot let these kids fall through the cracks and they need to be priority in the plans.

As a teacher, he thanks the parents for their love and support and for stepping up to help their children be successful. He hopes to continue to build on those relationships.

Keith Rubio, Rialto High School SDC Teacher, shared that he understands there is great difficulty in rolling out the Distance Learning platform and planning for summer school. However, he is curious as to whether leadership has begun to form a task force to plan for the Fall, should this situation continue, or if it returns in the Fall and/or Winter as predicted by the CDC. He indicated that this forward thinking would benefit all.

Mirna Ruiz, PTA President, started by thanking the Nutrition Services staff for the amazing job they are doing in feeding the students in the community. She reminded everyone that May 1st is Lunch Hero day and encouraged everyone to show their appreciation. She shared that starting Monday, April 27th, the new hours for distribution of meals will be 9:30 - 11:30 a.m.

She also thanked the teachers that are working to help the students and the parents who are teaching their children. She understands this is a

difficult time for everyone, especially the seniors who are taking this pretty hard. She requested that the District send out a special message just for the seniors.

Ms. Ruiz also indicated that Distance Learning for Special Education students is also a concern, particularly for those receiving direct services, such as speech or occupational therapy. Parents are getting packets and do not know how to work with their students or they are getting the packets in English only, and some need them translated to Spanish.

## **C.2 PUBLIC COMMENTS ON AGENDA ITEMS**

Any person wishing to speak on any item on the Agenda will be granted three minutes.

None.

## **C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS**

Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).

Superintendent, Dr. Avila, shared the following comments from Association Executive Board members which were received via email:

Chris Cordasco, CSEA Chapter President, indicated that during an emergency, it is imperative for a school district to react and respond quickly, which is what Rialto Unified has done. He shared that he and his team have visited the classified staff who are working in the front line and they are proud to serve and be part of the Rialto Unified family. He also talked about the classified MOU, which after three weeks of working together, they reached an agreement which they are proud of. He indicated that while there have been some negative responses, he has received many more positive messages. He thanked the District team and Dr. Avila for their professionalism and equity.

Heather Estruch, CWA Representative, shared that they were hoping to be back on May 1st to continue regular classroom instruction, but the schools have closed for the remaining of the academic year. She thanked the District for the consideration in paying their members as well as the other groups. She also thanked the District for the updates regarding COVID-19, and thanked those who continue to work to keep schools running as best as possible, considering the circumstances. She indicated that they like that work completed by students will be graded, as this will provide motivation to obtain the best work possible.

**C.4 COMMENTS FROM THE SUPERINTENDENT**

**C.5 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION**

**D. PUBLIC HEARING**

**D.1 PUBLIC INFORMATION**

Williams Settlement Legislation Quarterly Uniform Complaint Report  
Summary for January – March 2020.

**D.2 OPEN PUBLIC HEARING**

**Moved By** Member Ayala

**Seconded By** Vice-President Walker

**Vote by Board Members to open Public Hearing.**

**Time: 7:30 p.m.**

**Approved by a Unanimous Vote**

**D.2.1 2020-2021 INITIAL PROPOSAL TO CALIFORNIA SCHOOL  
EMPLOYEES ASSOCIATION (CSEA)**

**PUBLIC HEARING:** Pursuant to the requirements of Government Code and Board Policy, the 2020-21 proposal submitted by the Rialto Unified School District, for an agreement between the California School Employees Association (CSEA), and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

**D.3 CLOSE PUBLIC HEARING**

**Moved By** Member Ayala

**Seconded By** Vice-President Walker

**Vote by Board Members to Close Public Hearing.**

**Time: 7:31 p.m.**

**Approved by a Unanimous Vote**

**E. CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Item E 4.5 - AGREEMENT WITH SAN BERNARDINO COUNTY PROBATION DEPARTMENT was pulled from the agenda.**

**Moved By** Member Montes

**Seconded By** Vice-President Walker

**Vote by Board Members to approve Consent Calendar Items.**

**Approved by a Unanimous Vote**

**E.1 MINUTES**

**E.1.1 MINUTES - REGULAR BOARD OF EDUCATION MEETING OF APRIL 8, 2020**

Approve the minutes of the Regular Board of Education meeting of April 8, 2020.

**E.2 GENERAL FUNCTIONS CONSENT ITEMS - None**

**E.3 INSTRUCTION CONSENT ITEMS - None**

**E.4 BUSINESS AND FINANCIAL CONSENT ITEMS**

**E.4.1 WARRANT ORDER LISTING AND PURCHASE ORDER LISTING**

Approve Warrant Listing Register and Purchase Orders Listing for all funds from March 20, 2020 through April 3, 2020. Sent under separate cover to Board Members. A copy for public review will be available at the Board Meeting.

**E.4.2 ACCEPTANCE OF BUILDING ASSETS, REDUCING RISKS (BARR), NETWORK FOR SCHOOL IMPROVEMENT (NSI) GRANT – RIALTO HS**

Accept the Building Assets, Reducing Risks (BARR) Services and Network for School Improvement (NSI) support grant for Rialto High School, effective April 23, 2020 – June 30, 2024, at no cost to the District.

**E.4.3 AGREEMENT WITH ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) CENTER**

Approve an agreement with AVID Center to provide AVID memberships and site licenses for eight (8) secondary school sites and two (2) elementary school sites, effective July 1, 2020 through June 30, 2021. The secondary sites are: Frisbie Middle School,

Jehue Middle School, Kolb Middle School, Kucera Middle School, Rialto Middle School, Carter High School, Eisenhower High School, and Rialto High School. The elementary sites are: Curtis Elementary School and Preston Elementary School, at a cost of \$31,930.00 to be paid from the General Fund - Title I, Part A.

**E.4.4 DATA PRIVACY AGREEMENTS FOR THIRD PARTY APPLICATIONS**

Approve the Data Privacy Agreements for programs or applications, at no cost to the District.

**E.4.5 AGREEMENT WITH SAN BERNARDINO COUNTY PROBATION DEPARTMENT**

~~Approve an agreement with the San Bernardino County Probation Department to provide one (1) full-time School Probation Officer as part of the Child Welfare and Attendance Multi-Disciplinary Team effective July 1, 2020 through June 30, 2021, at a cost of \$31,235.00, to be paid from the General Fund.~~

**Moved By** Vice-President Walker

**Seconded By** Member Montes

**Vote by Board Members to pull this item and bring it back after further review.**

**Approved by a Unanimous Vote**

**E.5 FACILITIES PLANNING CONSENT ITEMS - None**

**E.6 PERSONNEL SERVICES CONSENT ITEMS**

**E.6.1 Approve Personnel Report No. 1234 for classified and certificated employees.**

**F. DISCUSSION/ACTION ITEMS**

**F.1 AWARD BID NO. 19-20-013 - MODERNIZATION OF EXISTING CLASSROOMS AT MORGAN AND DUNN ELEMENTARY SCHOOLS FOR THE IMPLEMENTATION OF THE FULL DAY KINDERGARTEN PROGRAM**

**Moved By** Vice-President Walker

**Seconded By** Member Ayala



Award Bid No. 19-20-013 for the modernization of existing classrooms at Morgan and Dunn Elementary Schools for the implementation of the Full Day Kindergarten Program to Dalke & Sons Construction, Inc. for a total cost not-to-exceed \$1,178,680.00, to be paid from Fund 25, Capital Facilities Fund.

**Vote by Board Members.**

**Approved by a Unanimous Vote**

**F.2 AWARD BID NO. 19-20-012 FOR THE ADDITION OF THREE (3) RELOCATABLE CLASSROOMS, ONE (1) MODULAR RESTROOM AND ASSOCIATED ADA SITE WORK AT MORGAN ELEMENTARY SCHOOL FOR THE FULL DAY KINDERGARTEN PROGRAM**

**Moved By** Vice-President Walker

**Seconded By** Member Ayala

Award Bid No. 19-20-012 for the addition of three (3) relocatable classrooms, one (1) modular restroom and associated ADA site work at Morgan Elementary School for the Full Day Kindergarten Program to Braughton Construction, Inc. for a total cost not-to-exceed \$715,000.00, to be paid from Fund 25, Capital Facilities Fund.

**Vote by Board Members.**

**Approved by a Unanimous Vote**

**F.3 LIABILITY CLAIM**

**Moved By** Clerk Martinez

**Seconded By** Member Montes

Deny Liability Claim No. 19-20-08.

**Vote by Board Members.**

**Approved by a Unanimous Vote**

**G. ADJOURNMENT**

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on May 6, 2020, at 7:00 p.m. via teleconference and streamlined only.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**Moved By**                      Member Montes

**Seconded By**                Vice-President Walker

**Vote by Board Members to adjourn.**

**Time: 7:41 p.m.**

**Approved by a Unanimous Vote**

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Clerk, Board of Education

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Secretary, Board of Education



## RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6157(a)

### DISTANCE LEARNING

The Governing Board recognizes that distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency.

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

*(cf. 3516.5 - Emergency Schedules)*

*(cf. 4113.5/4213.5/4313.5 - Working Remotely)*

*(cf. 6158 - Independent Study)*

The district may offer distance learning through a variety of delivery methods as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback.

The Superintendent or designee shall review and select distance learning courses, which may include those taught by district staff or others, that are of high academic quality and are aligned with district standards and curricula. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real-time interaction among the teacher and students.

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6143 - Courses of Study)*

The Superintendent or designee shall, in collaboration with teachers, plan for schoolwide or long-term distance learning in the event of a school closure. In developing the plan, the Superintendent or designee shall analyze the course sequence, prioritize content and standards to be completed, and recommend the grading criteria. In such circumstances, students' social-emotional wellness shall be taken into account, and schedules and learning experiences shall be designed to build continuity, routine, and regular connections with students.

*(cf. 5141.5 - Mental Health)*

As needed, the Superintendent or designee shall provide teachers with training and ongoing support, including technological support and guidance, to effectively implement distance

**DISTANCE LEARNING (continued)**

learning. The district shall also provide opportunities for teachers to communicate and collaborate with each other to exchange information on effective practices.

*(cf. 4131 - Staff Development)*

Staff shall comply with all copyright regulations in developing materials to be used in distance education courses.

*(cf. 6162.6 - Use of Copyrighted Materials)*

The district shall take steps to ensure that distance learning opportunities are available to all students, including economically disadvantaged students, students with disabilities, and English learners. Teachers may use multiple methods of providing instruction to meet student needs. All online programming and Internet content shall meet accessibility standards for students with disabilities, including compatibility with commonly used assistive technologies.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 0415 - Equity)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6174 - Education for English Learners)*

The Superintendent or designee shall assess students' access to technological devices and the Internet and, consistent with the district's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use district technology responsibly in accordance with the district's Acceptable Use Agreement. To the extent possible, the district shall make technical and academic support available to students.

*(cf. 0440 - District Technology Plan)*

*(cf. 3311.4 - Procurement of Technological Equipment)*

*(cf. 3515.4 - Recovery for Property Loss or Damage)*

*(cf. 6163.4 - Student Use of Technology)*

Teachers shall provide regular communications to students and parents/guardians about expectations, assignments, and available resources to assist the student in successful completion of distance learning coursework.

*(cf. 6020 - Parent Involvement)*

Grading of distance learning assignments and assessments of end-of-course knowledge and understanding of the subject matter shall be consistent with district policy on grading for equivalent courses.

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6146.3 - Reciprocity of Academic Credit)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*Legal Reference: (see next page)*

**DISTANCE LEARNING (continued)**

*Legal Reference:*

EDUCATION CODE

35182.5 *Contracts for electronic products or services; prohibitions*

51210-51212 *Course of study for grades 1-6*

51220-51229 *Course of study for grades 7-12*

51740-51741 *Authority to provide instruction by correspondence*

51745-51749.3 *Independent study*

51865 *California distance learning policy*

PUBLIC CONTRACT CODE

20118.2 *Contracting by school districts; technological equipment*

UNITED STATES CODE, TITLE 20

7131 *Internet safety*

UNITED STATES CODE, TITLE 47

254 *Universal service discounts (E-rate); Internet safety*

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*COVID-19 Guidance for K-12 Schools*

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

*Web Content Accessibility Guidelines*

WEB SITES

*California Department of Education: <http://www.cde.ca.gov>*

*World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>*



## RIALTO UNIFIED SCHOOL DISTRICT

**All Personnel**

BP 4113.5(a)

4213.5

**WORKING REMOTELY**

4313.5

The Governing Board recognizes that working remotely at home or at another alternative location may be necessary at times when widespread illness, natural disaster, or other emergency condition makes the school or worksite unsafe or otherwise interrupts the district's ability to effectively conduct operations at the school or worksite. A full-time, part-time, or short-term remote work arrangement may also be granted by the Superintendent or designee to an individual employee, upon request, provided that the position is suitable for remote work, the employee has consistently demonstrated the ability to work independently and meet performance expectations, and the work arrangement does not hinder district operations.

*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

*(cf. 3516.5 - Emergency Schedules)*

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4032 - Reasonable Accommodation)*

*(cf. 4113 - Assignment)*

*(cf. 4157/4257/4357 - Employee Safety)*

*(cf. 6157 - Distance Learning)*

The opportunity to work remotely shall be entirely at the district's discretion, and no grievance or appeal right may arise from district denial of any employee request for remote work.

Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically agreed, approval of remote work shall not change the compensation, benefits, or other terms and conditions of employment of an employee.

*(cf. 4141/4241 - Collective Bargaining Agreement)*

*(cf. 4151/4251/4351 - Employee Compensation)*

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within regular work hours established for the position. Employees are entitled and expected to take appropriate, uninterrupted meal and rest breaks, and shall keep accurate records of the hours they work. Employees shall notify their supervisor when unable to perform work assignments due to illness, equipment failure, or other unforeseen circumstances.

*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*

*(cf. 4261.1 - Personal Illness/Injury Leave)*

Employees working remotely are expected to conduct their work in a location that is safe and free of obstructions, hazards, and distractions. Such employees shall report to their supervisor any serious injury or illness occurring in the home workspace or in connection with their employment as soon as practically possible in accordance with Board policy.

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*

*(cf. 4157.2/4257.2/4357.2 - Ergonomics)*

**WORKING REMOTELY (continued)**

The district shall provide to employees who work remotely all supplies, materials, apparatus, and equipment reasonably necessary to perform their jobs, including, as necessary, a technology device and Internet access. Employees shall use caution in accessing the Internet from public locations and in accessing information from networks outside of the district in order to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the district's Acceptable Use Agreement. The employee's personally owned equipment may only be used for district business when approved by the Superintendent or designee.

*(cf. 4040 - Employee Use of Technology)*  
*(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)*

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or loss, and shall be kept confidential or made accessible to the public in accordance with law.

*(cf. 1340 - Access to District Records)*  
*(cf. 3580 - District Records)*  
*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*  
*(cf. 5125 - Student Records)*

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the public, as appropriate, via email, phone, or other means. Lack of responsiveness on the part of the employee may result in discipline and/or termination of remote work responsibilities. Employees shall be required to attend virtual or in-person meetings when directed by their supervisor.

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*  
*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all employees in the same position at the assigned school or ~~office~~ **department**.

*(cf. 4115 - Evaluation/Supervision)*  
*(cf. 4215 - Evaluation/Supervision)*  
*(cf. 4315 - Evaluation/Supervision)*

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

*Legal Reference: (see next page)*

**WORKING REMOTELY (continued)**

*Legal Reference:*

GOVERNMENT CODE

6250-6270 *California Public Records Act*

12900-12996 *Fair Employment and Housing Act*

LABOR CODE

226.7 *Mandated meal, rest, or recovery periods*

6400 *Safe and healthful employment and place of employment*

6401 *Unsafe workplace*

UNITED STATES CODE, TITLE 42

12101-12213 *Americans with Disabilities Act*

*Management Resources:*

WEB SITES

*California Department of Industrial Relations: <http://www.dir.ca.gov>*





**Rialto Unified School District**

**Board Date: May 6, 2020**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **ACCEPTANCE OF BUILDING ASSETS, REDUCING RISKS (BARR), NETWORK FOR SCHOOL IMPROVEMENT (NSI) GRANT – CARTER HS**

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Background: Building Assets, Reducing Risks (BARR) is a strengths-based model that provides schools with a comprehensive approach to meeting the academic and social-emotional needs of all students. Schools within the BARR Service harness the power of data and relationships to empower all students to thrive within and outside the classroom.

Reasoning: Afford Carter High School with the opportunity to obtain BARR Services and to participate in the Network for School Improvement (NSI) project for the purpose of increasing college-ready, on-track rates for African American, Latinx and low-income students. The grant will be funded through a four-year period (2020-2021, 2021-2022, 2022-2023, and 2023-2024) with the first three years receiving up to \$8,500.00 for each year and the last year receiving up to \$5,000.00, for a total contract amount not-to-exceed \$30,500.00.

This is in line with the District's Strategic Plan, Strategy 3 – We will create a culture of high expectations within Rialto Unified School District and our community; and Strategy 7 – We will ensure resources and assets are allocated and developed to directly support student learning experiences.

Recommendation: Accept the Building Assets, Reducing Risks (BARR) Services and Network for School Improvement (NSI) support grant for Carter High School, effective May 7, 2020 – June 30, 2024.

Fiscal Impact: No fiscal impact

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**Submitted by:** Greg Anderson, Ed. D.  
**Reviewed by:** Elizabeth Curtiss



**Rialto Unified School District**

**Board Date: May 6, 2020**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed. D., Superintendent  
**ITEM:** **DATA PRIVACY AGREEMENTS FOR THIRD PARTY APPLICATIONS**

**Background:** Technology Service agreements entered into, amended or renewed by a California LEA on or after January 1, 2015 must follow specific requirements. These requirements apply to contracts for services that utilize electronic technology, including cloud-based services, for digital storage, management and retrieval of pupil records as well as educational software that authorizes third party providers to access, store and use pupil records. Applications include paid or free applications. Along with Family Educational Rights and Privacy Act (FERPA), Children's Online Privacy Protection Rule (COPPA), Children's Internet Protection Act (CIPA), Student Online Personal Information Protection Act (SOPIPA) and Ed Code that districts must adhere to in order to protect student data.

**Reasoning:** The following programs have been or are being used within the district. The vendors have signed or have been vetted through district process and are being recommended for district/school site instructional use.

<u>Program/Application</u>	<u>Purpose</u>
Avant Assessment, Inc	World Language Assessment program
Texthelp, Inc	Text Editor used with Chromebooks for Reading, Writing, and Math
Remind101, Inc	Mobile Messaging platform for Teachers and Administrators

**Recommendation:** Approve the Data Privacy Agreements for programs/applications.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Beth Ann Scantlebury and Paulina Villalobos  
**Reviewed by:** Elizabeth Curtiss



Rialto Unified School District

Board Date: May 6, 2020

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** MEMORANDUM OF UNDERSTANDING (MOU) WITH RIVERSIDE COUNTY OFFICE OF EDUCATION FOR PRESENTER SERVICES FOR THE MATHEMATICAL REASONING WITH CONNECTIONS (MRWC) SECOND YEAR AND BEYOND TRAINING

**Background:** The Mathematical Reasoning with Connections (MRWC) course is a fourth year math course developed by California Polytechnic Institute, Pomona; California State University, San Bernardino; California State Long Beach; Riverside Community College; Riverside County Office of Education; and San Bernardino County Superintendent of Schools. For the last two years both Carter High School and Eisenhower High School teachers have participated in the training with a site math coach and, have offered the MRWC classes that are UC approved in the area of C/Advanced Mathematics. The MRWC course is written to serve as a bridge course between either Math 3/and pre-calculus or Math 3/and a college General Education course in mathematics, statistics, or quantitative reasoning.

**Reasoning:** Teachers teaching these classes have stated that this training has helped them to teach the 'Common Core' way where there is more student dialogue, student discussion, and student understanding of the connections between algebra, geometry, trigonometry, and statistics. Riverside County Office of Education (RCOE) is the main implementer of the grant and provides staff development for the teachers and coaches involved in the MRWC course. Substitute teacher cost up to \$200.00 a day, not-to-exceed a total cost of \$1,600.00, will be reimbursed to the District to cover two (2) teachers with four (4) days of training each (for a total of 8 days) during the school year.

**Recommendation:** Approve the memorandum of understanding (MOU) with Riverside County Office of Education for presenter services for the Mathematical Reasoning with Connections (MRWC) Second Year and Beyond Training and allow the District to be reimbursed for substitute teacher cost not-to-exceed \$1,600.00, effective for the 2019-2020 school year.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Edward D'Souza, Ph. D.  
**Reviewed by:** Elizabeth Curtiss



**Rialto Unified School District**

**Board Date: May 6, 2020**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **MEMORANDIUM OF UNDERSTANDING (MOU) WITH LA SIERRA UNIVERSITY  
– RIALTO HIGH SCHOOL LAW ENFORCEMENT DUAL CREDIT**

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**Background:** La Sierra University would like to enter into an agreement with Rialto Unified School District to allow students from Rialto High School who are enrolled in the Law Enforcement Academy with instructor Mr. Robert Carroll to be approved to take Advanced Law Enforcement classes at Rialto High School for La Sierra University credits.

**Reasoning:** This pilot agreement will allow students who are in a Junior or Senior class standing with a 3.0 GPA and, have permission from the instructor Mr. Robert Carroll and Principal Dr. Sweeney, to receive Dual Credit. This will allow our students to earn college credits without the cost of tuition.

**Recommendation:** Approve the memorandum of understanding (MOU) between La Sierra University and Rialto Unified School District (Rialto High School) for students in the Law Enforcement Academy with instructor Mr. Robert Carroll to receive Dual Credit at La Sierra University's Criminal Justice program at no cost, effective May 7, 2020 through August 15, 2020. This agreement may be renewed by the mutual written consent of both parties.

**Fiscal Impact:** No fiscal impact

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**Submitted by:** Edward D'Souza, Ph.D.  
**Reviewed by:** Elizabeth Curtiss



**Rialto Unified School District**

**Board Date: May 6, 2020**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH AM-TECH INSPECTION SERVICES, LLC FOR INSPECTION SERVICES OF THE THREE (3) NEW MODULAR CLASSROOMS AT CASEY ELEMENTARY**

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**Background:** As a requirement of the Division of the State Architect (DSA), an In-Plant Inspector of Record must be contracted directly with the District to provide in-plant inspection services and oversee the fabrication of the modular classroom buildings. The In-plant Inspector must verify that the plans, specifications, and modular building fabrication are in compliance with the DSA approved plans, requirements, and standards for Structural Safety, Fire/Life Safety, and Access Compliance.

**Reasoning:** The District is in need of a Division of State Architect (DSA) In-Plant Inspector for the Casey Modular Classroom Buildings being fabricated by JTS Modular, Inc. Staff requested a proposal from AM-TECH and has experience working with JTS Modular, Inc., and surrounding school districts.

AM-TECH Inspection Services will provide in-plant inspection services for the JTS Modules at Casey Elementary School for a fee not-to-exceed \$8,400.00.

**Recommendation:** Approve the agreement with AM-TECH Inspection Services, LLC for In-Plant Inspection services for the three (3) new modular classrooms at Casey Elementary School, from May 7, 2020 through December 31, 2020.

**Fiscal Impact:** \$8,400.00 – Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund

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**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam



**Rialto Unified School District**

**Board Date: May 6, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH KRAZAN & ASSOCIATES, INC. FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES FOR THE THREE (3) NEW MODULAR CLASSROOMS AT CASEY ELEMENTARY**

**Background:** As a requirement of the Division of the State Architect (DSA), an In-Plant Materials Testing and Special Inspections Laboratory must be contracted directly with the District to provide in-plant materials testing and special inspection services to oversee the fabrication of the modular classroom buildings. The In-plant Materials Testing and Special Inspection lab must verify that plans, specifications, and modular building fabrication materials are in compliance with the DSA approved plans, requirements, and standards.

**Reasoning:** The District is in need of a Division of State Architect (DSA) In-Plant Materials Testing and Special Inspections Laboratory for the three (3) new modular classrooms being installed at Casey Elementary School. Staff requested a proposal from Krazan & Associates, Inc., which is a local company and has experience working with JTS Modular, Inc., and surrounding school districts.

Krazan & Associates, Inc. will provide In-plant Materials Testing and Special Inspections Services for the three (3) new modular classrooms at Casey Elementary School for a total cost not-to-exceed \$8,225.00.

**Recommendation:** Approve the agreement with Krazan & Associates, Inc. for In-Plant Materials Testing and Special Inspection Services for the three new modular classrooms at Casey Elementary School, from May 7, 2020 through December 31, 2020.

**Fiscal Impact:** \$8,225.00 – Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam



**Rialto Unified School District**

**Board Date: May 6, 2020**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed. D., Superintendent  
**ITEM:** **AGREEMENT WITH BIDDLE CONSULTING GROUP, INC.**

Background: Biddle Consulting Group, Inc. is a human resource consulting firm specializing in test validation, development and cutting edge software such as OPAC (Office Proficiency Assessment Certification). OPAC is an online testing software that will give candidates immediate results. OPAC software measures the most critical skills and abilities required in today's administrative, clerical and classified positions. To help the employer address the validation requirements of the Federal Uniform Guidelines on Employee Selection Procedures the OPAC System contains a built-in Validation Wizard feature.

Reasoning: OPAC, through Biddle Consulting Group, Inc., will ensure that exemplary staff is hired to fill classified positions by determining if applicants have the skills necessary for success in a multi-tasking environment (Strategy VI). Personnel staff will be able to administer Microsoft Office assessments including Word, Excel, PowerPoint, Outlook, etc., as well assessments for keyboarding speed/accuracy and many other important modern office skills which will streamline and simplify the process (Strategy VIII). All tests are computer scored, providing instant feedback and scoring. This will allow the testing process to be more efficient and less time consuming.

Recommendation: Ratify the annual subscription license with Biddle Consulting Group, Inc. for the use of OPAC (Office Proficiency Assessment Certification), an online testing software, for a 12-month period from the start date, for a discounted total cost of \$4,500.00, which may be renewed for subsequent 12-month periods and allow Personnel Services to administer an unlimited number of online tests, April 1, 2020 through March 30, 2021.

Fiscal Impact: \$4,500.00 – General Fund

**Submitted by:** Rhea McIver Gibbs, Ed.D. and Rhonda Kramer  
**Reviewed by:** Darren McDuffie, Ed.D.



Rialto Unified School District

Board Date: May 6, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: CLASSIFIED EXEMPT – PERSONNEL REPORT #1235

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Kolb Middle School

Table with 4 columns: Name, Sport, Year, Amount. Rows: Alducin, Luis (Boys' Soccer, 2019/2020, \$ 465.00); Figueroa, Ashley (Girls' Soccer, 2019/2020, \$ 465.00)

Rialto Middle School

Table with 4 columns: Name, Sport, Year, Amount. Rows: Alonso, Aurelio (Boys' Soccer, 2019/2020, \$ 465.00); Rowe, Jacob (Wrestling, 2019/2020, \$ 465.00); Sabogal, Eric (Girls' Soccer, 2019/2020, \$ 465.00)

Kucera Middle School

Table with 4 columns: Name, Sport, Year, Amount. Row: Sweet, Dylan (Wrestling, 2019/2020 (Split), \$ 232.50)

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer





Rialto Unified School District

Board Date: May 6, 2020

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1235**

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**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**PLACE ON THE 39-MONTH REEMPLOYMENT LIST**

Colbert, Kenneth

Custodian II  
Hughbanks Elementary School

04/14/2020

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

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**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer



Rialto Unified School District

Board Date: May 6, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1235**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**RESIGNATION**

Gardner, Melissa	ROTC Instructor Carter High School	06/30/2020
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**RETIREMENTS**

Borrowman, Debbie	Elementary Teacher Myers Elementary School	05/29/2020
Keegan, Victoria	Elementary Teacher Garcia Elementary School	06/30/2020
Miles, Janice	Elementary Teacher Dunn Elementary School	06/01/2020

**EXTRA DUTY COMPENSATION- Middle School Sports Program**

Frisbie Middle School

Schaefer Dole, Tyler	Wrestling	2019/2020	\$ 465.00
Tomsic, Steven	Girls' Soccer	2019/2020	\$ 465.00
Tomsic, Steven	Boys' Soccer	2019/2020	\$ 465.00

Jehue Middle School

Harold, Mark	Girls' Soccer	2019/2020	\$ 465.00
Kashiwagi, Keita	Wrestling	2019/2020	\$ 465.00
Quiros, Kenya	Boys' Soccer	2019/2020	\$ 465.00

Kolb Middle School

Nava, James	Wrestling	2019/2020	\$ 465.00
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**EXTRA DUTY COMPENSATION**- Middle School Sports Program (Continued)

Kucera Middle School

Fox, Jeffrey	Boys' Soccer	2019/2020	\$ 465.00
Fox, Jeffrey	Girls' Soccer	2019/2020	\$ 465.00
Mendez, Cameron	Wrestling	2019/2020 (Split)	\$ 232.50

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Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

**F DISCUSSION/ACTION ITEMS**



Rialto Unified School District

Board Date: May 6, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AWARD BID NO. 19-20-014 FOR THE ADDITION OF THREE (3) MODULAR CLASSROOMS AT CASEY ELEMENTARY SCHOOL FOR THE FULL-DAY KINDERGARTEN PROGRAM**

Background: Public Contract Code 20111 requires that contracts for public works projects exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder who shall have such surety as required by the Board of Education.

Reasoning: On March 13, 2020 and March 20, 2020, a Notice Inviting Bids for Bid No. 19-20-014 for the addition of three (3) modular classroom buildings and associated ADA site work at Casey Elementary School was published in The San Bernardino Sun, and on the District's website. Five bidders participated in the bid walk on March 25, 2020.

Bids were opened at 2:00 p.m. on Thursday, April 9, 2020. The District received nine (9) responsive bids. The responsive bidders were:

<u>CONTRACTOR</u>	<u>BASE BID</u>
Bogh Engineering, Inc.	\$1,081,000.00
Single Source Construction, Inc.	\$1,100,000.00
Hamel Contracting, Inc.	\$1,114,008.00
IVL Contractors, Inc.	\$1,170,500.00
Spec Construction Co., Inc.	\$1,184,600.00
Dalke & Sons Construction, Inc.	\$1,188,864.00
K.A.R. Construction, Inc.	\$1,197,000.00
Roadway Engineering & Contracting, Inc.	\$1,416,400.00
Harik Construction, Inc.	\$1,497,000.00

Recommendation: Award Bid No. 19-20-014 for the addition of three (3) modular classroom buildings and associated ADA site work at Casey Elementary School for the implementation of the Full Day Kindergarten Program to Bogh Engineering, Inc. for a total cost not-to-exceed \$1,081,000.00.

Fiscal Impact: \$1,081,000.00 – Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam



Rialto Unified School District

Board Date: May 6, 2020

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** RESOLUTION 19-20-52

**RESOLUTION NO. 19-20-52  
BEFORE THE BOARD OF EDUCATION OF THE  
RIALTO UNIFIED SCHOOL DISTRICT**

**RESOLUTION SUSPENDING AND MODIFYING HIGH SCHOOL GRADUATION  
REQUIREMENTS FOR SENIORS SCHEDULED TO GRADUATE IN JUNE 2020**

**WHEREAS**, on March 16, 2020, the Board of Education (“Board”) of the Rialto Unified School District (“District”) adopted Resolution No.19-20-48 “Delegating Authority to Take Necessary Action to Protect Students and Staff from the Spread of Coronavirus (COVID-19);”

**WHEREAS**, Resolution No. 19-20-48 ordered the closing of schools in the District through April 6, 2020;

**WHEREAS**, in accordance with the authority granted by Resolution No. 19-20-48, on April 1, 2020, the Superintendent extended the closure of schools through the remainder of the 2019-2020 school year;

**WHEREAS**, the California Department of Education has issued guidance on student grading and graduation requirements in light of school closures due to COVID-19 throughout the State; and

**WHEREAS**, the Board desires to suspend and modify high school graduation requirements related to high school seniors during the 2019-2020 school year.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education as follows:

1. The Board hereby delegates authority to the Superintendent to suspend and modify the Rialto Unified School District High School Local Graduation Requirements set forth in Board Policy 6146.1 for purposes of current high school senior students who are scheduled to graduate in June 2020 and experience significant hardship related to the impact of the COVID-19.
2. The Board authorizes the Superintendent to grant flexibility in completion of the High School Graduation Requirements through the alternative means for students to complete the prescribed course of study set forth in Board Policy 6146.11 for all students affected by the Coronavirus/COVID-19 closures.

3. The Board authorizes the Superintendent to take any actions necessary and in accordance with the Education Code related to student grading policies and graduation requirements based on District and student needs, and as related to the Spring 2020 semester.
4. This Resolution is an emergency measure within the mandate and jurisdiction of the Board and is necessary for the immediate welfare of the schools and pupils thereof. Therefore, the Resolution shall become effective immediately upon its adoption and shall remain in effect until repealed by formal Board action.

**PASSED AND ADOPTED** by the following vote of the Governing Board of the Rialto Unified School District, in the County of San Bernardino, California on May 6, 2020, by the following vote:

Nancy G. O'Kelley	_____
Dina Walker	_____
Joseph W. Martinez	_____
Joseph Ayala	_____
Edgar Montes	_____

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Nancy G. O'Kelley, President  
Board of Education of the  
Rialto Unified School District

ATTEST:

I, the undersigned Clerk of the Board of Education of the Rialto Unified School District, County of San Bernardino, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

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Joseph W. Martinez, Clerk,  
Board of Education of the  
Rialto Unified School District

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Submitted and Reviewed by: Cuauhtémoc Avila, Ed.D.

## BELIEFS

- Everyone has unique talents
- There is boundless power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves respect
- High expectation inspires to high achievement
- Risk is essential for success
- Common and individual interest are reciprocal
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community benefits all of its members
- Everyone can contribute to the good of the community

## PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### Back Cover Pictures

(Top) Online learning requires students to be “focused, self-motivated, and organized,” according to **Mariela DeLaPaz**, an 11th grade student at Milor High School. Through Distance Learning, Mariela is keeping up with her ultimate goal of earning a degree in the medical field. Great work, Mariela!

(Bottom) **Eric Gutierrez**, a sixth-grade student at Frisbie Middle School, enjoys working on assignments from Mr. Maya’s English class for Distance Learning. He also enjoys doing math work in the online program Aleks. Eric and his four other siblings, all in the Rialto Unified School District, join together around a table at home each day to focus on their studies through Distance Learning. Great job working together, Gutierrez family!



